



Australian Government

Australian Skills Quality Authority

REPORT

Audit report: Altus Training Pty Ltd

Date of audit: 11/09/2018

Date report created: 14/09/2018



Organisation details

Organisation's legal name:	Altus Training Pty Ltd
Trading name/s:	Altus Training
RTO number:	41594
CRICOS number:	N/A

Audit team

Lead auditor:	David Scott
Assistant/s:	Jodi Bott

Audit details

Application number/s:	N/A	
Audit number:	AUDREC0008526	
Audit reason	Post initial	
Address of site/s visited:	Level 1/660 Lorimer Street, Port Melbourne 3207	
Date/s of audit:	11/09/2018	
Organisation's contact for audit:	Grant Whyte grant.whyte@altustraffic.com.au	Chief Executive Officer 03 9624 4800

Original finding at time of audit

Audit finding: Compliant

Report completed by: David Scott

Practice	Standards for RTOs 2015	Finding
Marketing/ Recruitment	4.1	Compliant
Enrolment	5.1, 5.2, 5.3	Compliant
Support and Progression	1.7	Compliant
Training and Assessment	1.1, 1.2, 1.3, 1.8, 1.13, 1.14, 1.16	Compliant
Completion	3.1	Compliant
Regulatory Compliance / Governance	2.3, 2.4, 8.2	Not audited

Background

Summary of organisation and management structure:

- The RTO is an enterprise that provides traffic management services nationally. It sought registration to extend its internal training to new and existing employees. The RTO was initially registered on 30 August 2016 for a period of seven years. Mr David Lundberg is the owner of the RTO and has been since initial registration. Mr Grant Whyte is the Chief Executive Officer of the RTO and has been since initial registration.
- On 31 May 2018, the RTO notified ASQA of a new General Manager, Mrs Fiona McLean.
- On 19 June 2018, the RTO advised ASQA of a new Director/High Managerial Agent, Mr Jeff Doyle.
- On 27 June 2017 a Notice of intention to make a decision to impose sanction(s) was issued by ASQA to the RTO due to failure to lodge a fully completed annual declaration. The declaration was completed and no further action was taken by ASQA.

Scope of registration:

- *RIICOM201D Communicate in the workplace*
- *RIIWHS201D Work safely and follow WHS policies and procedures*
- *RIIWHS205D Control traffic with a stop-slow bat*
- *RIIWHS302D Implement traffic management plan.*

Suburb and state of all delivery locations:

- The RTO is approved to deliver in all states of Australia, however it is only currently delivering in Queensland, Victoria and Western Australia.
- 2 Kילו Crescent Glendenning NSW 2761 (Possible delivery site in 2019)
- 2 Rawlings Avenue Torrensville SA 5031 (Possible delivery site in 2019)
- 47 Industrial Avenue Sunshine VIC 3020
- 71 Raubers Road Northgate QLD 4013
- Unit 2/66 Sunderland Street Moonah TAS 7009 (Approved but no delivery has occurred)
- 2 Bain St CURRAJONG QLD 4812
- 5 Hazelhurst St KEWDALE WA 6105.

Third party usage:

- There are no third party agreements in place.

Core clients/target groups:

- The RTO's core clients are unskilled jobseekers and skilled workers wanting to work as traffic controllers.

Training Revenue (Funded or fee for service):

- All students are enrolled on a fee for service basis.

Total number of current enrolments as at audit date:

- The total number of students enrolled in all training products as at the audit date was 50.

In preparing the audit report, consideration has been given and reference made, where relevant, to:

- Information provided by students as part of a student survey or interview.
- Information provided directly by Altus Training Pty Ltd to ASQA
- Existing information and records held by ASQA concerning Altus Training Pty Ltd
- Information provided to ASQA's auditors and documentation reviewed during the site audit of Altus Training Pty Ltd conducted on 11 September 2018.
- Other publicly available information - including but not limited to, information published on the organisation's and third party websites.

Audit Sample

Code	Training products	Mode/s of delivery / assessment*	Current enrolments
<i>RIICOM201D</i>	<i>Communicate in the workplace</i>	Face to Face	12
<i>RIIWHS201D</i>	<i>Work safely and follow WHS policies and procedures</i>	Face to Face	12
<i>RIIWHS205D</i>	<i>Control traffic with a stop-slow bat</i>	Face to Face	13
<i>RIIWHS302D</i>	<i>Implement traffic management plan</i>	Face to Face	13

*Apprenticeship, Traineeship, Face to face, Distance, Online, Workplace, Mixed, Other (specify)

Interviewees

Name	Position	Training products
Fiona McLean	General Manager	N/A
Eric Marchesani	Consultant – RTO Intelligence	N/A

About this Report

This report details findings against the *Standards for Registered Training Organisations 2015* (Standards for RTOs 2015). If non-compliance has been identified, this report describes evidence of the non-compliance.

Where non-compliance has been identified, the Registered Training Organisation is accountable for identifying and correcting non-compliant practices and behaviours, particularly those that have had a negative impact on learners.

Correcting non-compliance may require:

- correcting a process or system that has led to the non-compliance, and implementing a revised process or system
- identifying the impact on learners and carrying out remedial action for current and past learners.

